Policy Briefing Summary
City Council

Regarding:	**Resolution for Blue Ridge Health District Carryover Request - $18,000 (2nd reading)**
Staff Contact(s):	Krisy Hammill, Director of Budget, Taylor Harvey-Ryan, Grants Program Manager
Presenter:	**Ryan McKay, Health Director**
Date of Proposed Action:	November 2, 2026

Issue
The FY 2026 year-end settlement process for the Blue Ridge Health Department resulted in a $36,553.20 surplus to be potentially returned to the City. This resulted from higher than projected revenue and vacancy savings. Ryan McKay, Health Department Director, is requesting the City's permission to carry over $18,000 of those surplus funds into the current year's Health Department budget.

Background / Rule
In accordance with the funding agreement, any excess funds at the end of the fiscal year are to be returned to agencies funding partners. If the health department wishes to keep any of the excess, approval from City Council is required.

Analysis
Carryover funds in the amount of $18,000 are being requested to purchase rapid HIV/STI and syphilis test kits ($3,000) and to remove and install two new sheds - one for storage and the other for the rabies prevention program ($15,000).

Financial Impact
No new funds are being requested in the current fiscal year. This request is to allow the health department to keep excess funds appropriated to them in a prior fiscal year (FY 26). The total excess fund balance was $36,553.20 of which $18,000 is being requested and the remaining $18,553.20 will be returned to the City.

Recommendation
Staff recommends approval of the resolution.

Recommended Motion (if Applicable)

Attachments
1. BRHD FY 2026 Carryover